



### Injury Reporting Protocol

All injuries must be reported to the Registrar and league Director immediately.

A note must be written on the game sheet by the Trainer, or Team Manager in the Trainer's absence, indicating when the injury happened and the player's name.

The Registrar will send the injured player the CARHA Sport Accident Claim.

The injured player and their doctor would fill out the form in its entirety and have an Executive member sign off validating that the injury is a true on-ice injury.

The player will send the form to the CARHA Rep (Ashley Burrill) with the assistance of the OLHL League.

After review, the CARHA rep would introduce and forward the claim to the CARHA claims department.

The claim is sent into CARHA Hockey by mail and to the insurance company.

Once this is done the file is open and the player can start sending in their receipts to be reimbursed.

Players have one year from the date of injury to submit receipts however the claim forms must be completed and sent to CARHA Hockey within 90 days of the injury.

The player must have seen a doctor within 30 days of the injury as well.

The official Sport Accident Claim form will be provided by the Director of the OLHL from the League Drop Box.